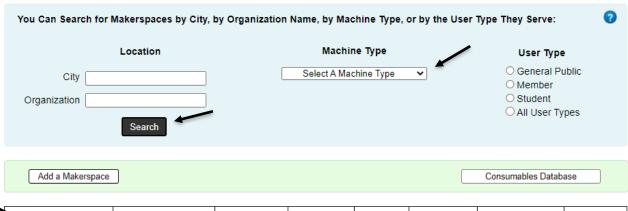
"Nebraska Makerspace Database" General Information & Navigation Instructions

Note: Although anyone can view and search the Nebraska Makerspace Database, only Nebraska makerspaces that have requested and received a password can make additions and edits to the database. Therefore, although anyone can click on an Edit button, they will not be able to go further without a password.

To Access the Database: http://nlc.nebraska.gov/libraries/maker/orglist.asp

This is what that landing page looks like:

Nebraska Makerspaces



Name ▲ ▼	Address	City <u>▲ ▼</u>	Type of User	Free to Use?	Charge By Use?	Membership Fee?	Material Cost
Beatrice Public Library	100 North 16th St	Beatrice	General Public	Yes	N/A	Yes	Yes
Bellevue Public Library	1003 Lincoln Rd	Bellevue	General Public	Yes	N/A	N/A	N/A

You can search by City or by Organization Name by typing text (partial or full words) in those boxes, then clicking the "Search" button. You can also search by user type.

You can click on any organization in the "Name" column to see what has been entered by that makerspace.

It is important to know that there is data that can only be seen if you click on the organization's name in the left hand column to view everything the makerspace has entered. This information includes:

Phone Number

Organization's web address/home page

Their makerspace's web page (if they have one)

Description of Fees and More

Their Makerspace Contact Person and their email

The machines in the database beyond type, brand, and model to also include Year purchased, Vendor, and Notes.

However, if you want to see all machines entered to-date for all makerspaces in the same listing, use the drop top box to select a machine type, and choose "All Machines."

The following table shows the screen that appears.

Nebraska Makerspaces Machine List Consumables List Makerspace List Select a Machine Type ▼ Search Download Results City A V Type of Machine ▲ ▼ Brand Model Name 🛕 🔻 Crete Public Library Printer--Pigment Ecotank 2800 Series Crete **Epson** Crete Public Library Crete Printer--Sublimation **Epson** Ecotank 2800 Series Digital combo heat press Geneva Public Library Heat Press Unknown Geneva machine

You are able to order the items listed by Name, City, or Type of Machine using the blue arrows. You will also notice a "Download Results" button if you would like the list in an Excel spreadsheet.

If you are interested in a special machine type such as laser cutters, find that machine in the "Select a Machine Type" drop down box on the Makerspace List (main) page. This will bring up a list of all Nebraska Makerspace that have entered a laser cutter along with their brand and model number.

NOTE: When you search "Machine Type" from this main page, you will see the makerspace name, city, machine type, brand, and model. If you are interested in the year purchased, vendor purchased from, or notes about the machine, you will need to go to the Makerspace's record to see that additional information. (Click on Name of Makerspace on the "Makerspace List" to see all fields related to their makerspace.)

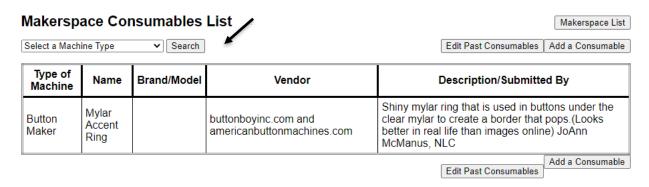
Consumables Information Collected

Makerspace consumables are items that are used up in the making process. Items such as wood, cork, acrylic, glassware, vinyl, embroidery thread, and sublimation blanks would all be examples of consumables. From time to time, makerspaces and makers find cool new consumables, might find a heat press transfer paper that works better than others do, or find a vendor that might have great prices. For this reason, there is also a "Consumables Database" that makerspaces in Nebraska can populate to share information about consumables they have found that might be of interest to others.

To view/search the list of consumables, click on the "Consumables Database" button:

Nebraska Makerspaces You Can Search for Makerspaces by City, by Organization Name, by Machine Type, or by the User Type They Serve: Location Machine Type User Type General Public Member Student All User Types Add a Makerspace Consumables Database

That takes you to the Makerspace Consumables List (see below). Here you can view all consumables for all machines, or you can view only consumables primarily used by a particular machine, by finding and selecting that machine in the drop-down box and clicking "Search." Below, we searched for button maker consumables.



Remember that the Edit and Add buttons that appear on the right are only available to Nebraska makerspaces with a password.

ADDITIONAL NAVIGATION NOTE: Sometimes you may hit the back button a few times to get to where you were in the database a few clicks ago. However, you can also click on the "Makerspace List" button in the top right corner on most pages to take you back to the Makerspace List (the main page of the database).

What Makerspaces can be included in the database?

Any library, school or community makerspace in Nebraska that can be accessed by patrons, members, and/or students can be included in the database. For-profit businesses will not be included in this database.

What information is being collected in the Nebraska makerspace database that is viewable by the public?

All of the information collected in the database will be searchable by the public. (Note: because there will be many aspects about the makerspace not included in the database, when you click on a specific makerspace this general statement will appear:

Check with the makerspace for information related to:

Makerspace policies and required paperwork

Training Requirements

Age restrictions

Reservation information

If a library card is required (and possible fees for non-resident library cards)

The primary information collected in the makerspace database includes:

Organization Name, Address, Phone, Web address, Makerspace webpage, Makerspace Contact Person and their email

User Type:

- General Public (typically what a public library or a no fee community makerspace would check)
- Members (typically what a makerspace with monthly fees would check)
- Students (typically what a school would check)

User Fees: Cost to use machines/kits (Makerspaces are ask to check all that may apply)

- Free
- Per Use or Hourly Fee
- Monthly Membership Fee
- Cost of available materials consumed

Description of Fees and More: (whatever the makerspace wanted to add)

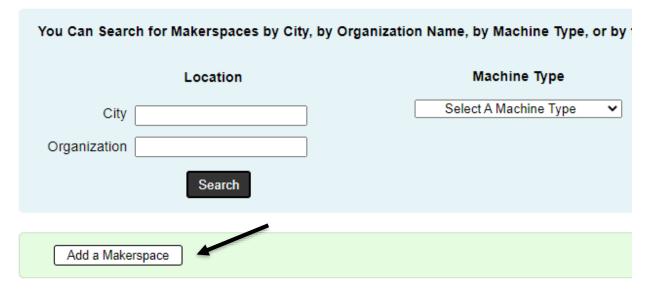
Makerspace Machines available at the makerspace (makerspaces may choose to enter their more significant machines/kits and may choose not to list smaller tools/devices that they offer at their makerspace)

Makerspace Consumables (of interest) that Nebraska makerspaces are using

How can your Makerspace be represented in the database?

If a makerspace in Nebraska would like to enter their makerspace's information into the database, they should go to the database and click on "Add a Makerspace."

Nebraska Makerspaces



From here, select your city from the list and click on your organization. Schools and libraries (as well as some other organizations) in Nebraska have already been prepopulated in the database to choose from. After you select the city and organization, click on "Add Makerspace." If your city or organization is not listed in the dropdowns, please click the contact person for assistance. This allows you to send an email requesting that your organization be added to the selection menu.

Add a Nebraska Makerspace to the Database

City	Bellwood 🕶	If your City or Organization are not listed in the dropdowns, please contact <u>JoAnn McManus</u> for assistance.
Organization	Select Organization 🗸	

The act of adding your organization will trigger an email to the Nebraska Library Commission. Generally within 24 hours you will receive an email with more information as to how to enter information into the database along with a password.

Questions? Contact JoAnn McManus, <u>joann.mcmanus@nebraska.gov</u> at the Nebraska Library Commission.

NOTE: Service providers that lend makerspace equipment to schools and libraries in their service area (or who have mobile labs), should also contact JoAnn so they can be represented in the area for service providers on the Nebraska Library Commission's website at: https://nlc.nebraska.gov/libraries/maker/machines.aspx